



## CAZENOVIA CENTRAL SCHOOL DISTRICT

Board of Education Meeting  
Monday, February 9, 2026 at 6:30 pm

31 Emory Ave | Cazenovia, NY 13035  
Board of Education Conference Room, Cazenovia Middle School  
Open to the Public and Streamed Live on GoogleMeet

Type of Meeting: Regular

Board Members Present: Leigh Baldwin, Travis Barr, Jeffrey Dewan, Judith Hight, Ron Luteran, Emily Wiemers, Jan Woodworth, Sebastian Gebers (Ex Officio, Student Member)

Administrators Present: Kevin Linck, Timothy Ryan, Joseph Gugino

---

### 1. Call to Order

The meeting was called to order by Judith Hight, Board President, at 6:30 pm. She asked all to stand for the pledge of allegiance after a moment of silence was observed.

### 2. Presentation

- A. Shakespeare Club: Sebastian Gebers read a statement from club advisor, Mary DiNapoli, who could not attend, and spoke about the regional competition (to be held on February 28) and the national competition (annually held in NYC). Three students performed their monologues for the board audience.
- B. First LEGO League: Kevin Linck gave an introduction and spoke about the club's recent accomplishments (placed first this past weekend at regionals) and future local (Fingerlakes, February 14th) and international competitions (June, in Ontario Canada), approval of the latter is on the agenda later tonight. Advisors Deb McHugh and Mike Combes introduced the team members, who performed their presentation for the board.

### 3. Public Comments

- A. Public Comments: none.

### 4. Written Communications

- A. Written Communications: none.

### 5. Information and Reports

- A. Board Committees

#### Board of Education Committees

- Finance & Audit: Jan Woodworth reported that this committee did not meet.
- Policy: Judith Hight reported that this committee met tonight at 5:30. Policies discussed will go on the March agenda for first read.

#### District Committees with Board Representatives

- Communications: Kevin reported this committee met on 1/27 to discuss ways to best inform the public about the budget vote in May; the committee prefers a grassroots approach, instead of the big budget community night that we did the last two years. Also discussed how

to best inform the community about the merger feasibility study, which is very separate from the 2026-27 budget vote.

- Diversity, Equity & Inclusion (DEI): Kein Linck reported on the changed format/structure this year, going through the four buckets that were created last year, conversations are student-led, next meeting is scheduled for the evening of February 26th.
  - Facilities: Kevin Linck spoke about the recent tour of a new transportation facility Harpursville CSD; concerns of rebuilding on our existing site, and limitations of using our current structure. Ron Luteran emphasized the approach is minimal, functional, and unconcerned about aesthetics, the district is trying to save money in every possible way, and must get started due to the existing debt fall off in approximately five years combined with the lengthy approval time from NYSED.
  - High School Action Team (HAT): Jeffrey Dewan reported the committee met on 1/21, circled back on the pantsing issue that was brought up at the January BOE meeting.
- B. Student Member: Sebastian Gebers reported on the progress of his recent student survey on the Laker Line after being asked by a peer to revive this afterschool cafeteria takeaway food service; will be meeting with Mrs. Hagan and the cafeteria team to find out if this is possible. Sebastian also reported on Emory Hour, FFA, HS musical, athletics, and academic decathlon.
- C. Board President: Judith Hight reported the school board election nominating packets are on the district website, four seats will be on the ballot in May; encouraged voters to come to the polls on May 19th; and commented that the merger feasibility study is in the fact-finding stage.
- D. Superintendent of Schools: Kevin Linck updated the Board on the results of the water remediation efforts over the holiday recess; the planned restructuring of the administrative team (two assistant superintendents, both tied into instruction to better meet the NYSED requirements of Portrait of a Graduate); state aid; Title I; federal aid; recent meeting with Assemblyman Stirpe. With regard to balancing the budget, options include increasing taxes, using fund balance, or a combination of both; working on the five-year projections with Dr. Rick Timbs. Kevin also shared photos from the recent tour of the Harpursville CSD transportation center; and spoke about the merger feasibility study timeline.
- E. Interim Assistant Superintendent of Instruction, Equity and Personnel: Timothy Ryan reported having recently completed screening interviews for the vacant School Business Official position (not an assistant superintendent position), hoping to fill the vacancy by June 1 or July 1.
- F. Interim School Business Official: Joseph Gugino recapped the budget work session last week on 2/2. Reported on YTD spending actual vs. budget, which is favorable with savings predominantly in healthcare.
- G. Director of Special Education: Amy Bailey submitted a written report in advance.
- H. Elementary School Principal: Cristina Knapp submitted a written report in advance.
- I. Middle School Principal: Amy Getman-Herringshaw submitted a written report in advance.
- J. High School Principal: Molly Hagan submitted a written report in advance.

## **6. Consent Agenda – Routine Matters**

- A. Minutes from the January 12, 2026 Regular Board Meeting
- B. Minutes from the February 3, 2026 Special Board Meeting
- C. Financial Reports for December 2025
- D. CSE Report for February 2026

E. Overnight Field Trip Request First LEGO League

*Motion made by Jan Woodworth, seconded by Ron Luteran to approve the Consent Agenda – Routine Matters.*

- *Vote: 7 (in favor) 0 (opposed) Motion passed.*

**7. New Business**

A. Resolution to Approve the Designation of Public Hearing for the Annual Budget Vote and School Board Election

*Motion made by Jan Woodworth, seconded by Ron Luteran to approve Agenda Item 7A.*

- *Vote: 7 (in favor) 0 (opposed) Motion passed.*

B. Resolution to Approve the Contract with R.G. Timbs, Inc.

*Motion made by Emily Wiemers, seconded by Travis Barr to approve Agenda Item 7B.*

- *Vote: 7 (in favor) 0 (opposed) Motion passed.*

C. Resolution to Approve New Course Offerings at the High School

*Motion made by Ron Luteran, seconded by Travis Barr to approve Agenda Item 7C.*

- *Vote: 7 (in favor) 0 (opposed) Motion passed.*

D. Resolution to Approve Contract with Modular Comfort Systems for the Phase 3A Building Project

*Motion made by Jan Woodworth, seconded by Ron Luteran to approve Agenda Item 7D.*

- *Vote: 7 (in favor) 0 (opposed) Motion passed.*

**8. Personnel Report**

*Motion made by Jan Woodworth, seconded by Emily Wiemers to approve the Personnel Report.*

- *Vote: 7 (in favor) 0 (opposed) Motion passed.*

*Motion made by Jan Woodworth, seconded by Jeffrey Dewan to approve the Supplemental Personnel Report.*

- *Vote: 7 (in favor) 0 (opposed) Motion passed.*

**9. Discussion Items**

- A. 2026-27 Budget Update: An update on this topic was given earlier in the meeting. The second budget work session is scheduled for March 3 ,2026 at 6:30 pm. Ron Luteran requested a report and specifics on the TRS/ERS reserve funds.
- B. Nominating Petitions for School Board Election: Judith Hight spoke about this topic earlier in the meeting.
- C. Water Quality Update: Kevin Linck spoke about this topic earlier in the meeting. Jan Woodworth asked how the district will pay for the work to be completed over the summer. The district will be reimbursed for the work done over the Holiday Recess; will have to pay up front for the work done this summer, but will get reimbursed eventually. Intake from the village will also be tested during this summer project.
- D. Reorganization (Merger) Feasibility Study Update: An update on this topic was given earlier in the meeting.
- E. First Read Policy 3272 – Advertising in the Schools: move to March agenda.
- F. First Read Policy 5650 – Energy Conservation and Recycling in the Schools: move to March agenda.

- G. First Read Policy 5413 - Procurement: Uniform Grant Guidance for Federal Awards: move to March agenda.
- H. First Read Policy 5850 – Data Networks and Security Access: move to March agenda.
- I. First Read Policy 5681 – School Safety Plans: move to March agenda.
- J. First Read Policy 5851 – Cybersecurity Incident: move to March agenda.
- K. What Did We Do For Kids? Sending LEGO League to compete in Canada in June; approved new course offerings in the HS; hired coaches and TAs.

## 10. Advance Planning

- A. Future Agenda Items: none.
- B. Future Meeting Dates: listed on the school website.

## 11. Executive Session

*Motion made by Jan Woodworth, seconded by Leigh Baldwin to move into Executive Session to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation; and collective negotiations pursuant to the Taylor Law.*

- *Vote: 7 (in favor) 0 (opposed) Motion passed.*

The Board moved into Executive Session at 8:02 pm.

*Motion made by Jan Woodworth, seconded by Emily Wiemers to return to Public Session.*

- *Vote: 7 (in favor) 0 (opposed) Motion passed.*

The Board returned to Public Session at 8:41 pm.

## 12. Adjournment

*Motion made by Ron Luteran, seconded by Jan Woodworth to adjourn the meeting.*

- *Vote: 7 (in favor) 0 (opposed) Motion passed.*

Judith Hight adjourned the meeting at 8:41 pm.

---

Emily Ayres, District Clerk