



CAZENOVIA CENTRAL SCHOOL DISTRICT

Board of Education Meeting
Monday, April 20, 2026 at 6:30 pm

31 Emory Ave | Cazenovia, NY 13035
Board of Education Conference Room, Cazenovia Middle School
Open to the Public and Streamed Live on GoogleMeet

Type of Meeting:	Regular
Board Members Present:	Leigh Baldwin, Jeffrey Dewan, Judith Hight, Ron Luteran, Emily Wiemers, Jan Woodworth, Brooklyn Benson (Ex Officio, Alternate Student Member)
Board Members Absent:	Travis Barr, Sebastian Gebers (Ex Officio, Student Member)
Administrators Present:	Kevin Linck, Jennifer Raux, Amy Getman-Herringshaw, Joseph Gugino

1. Call to Order

The meeting was called to order by Judith Hight, Board President, at 6:30 pm. She asked all to stand for the pledge of allegiance after a moment of silence was observed.

2. Presentation

- A. Spanish Trip to Costa Rica: Molly Hagan and Matt Kinsella introduced four students who went to Costa Rica as part of the Spanish Trip over Spring Recess; the students shared a photo presentation and spoke about the highlights of their trip.
- B. French Trip to France: Renee Kleimer introduced three students who went to France as part of the French Trip over Spring Recess; a photo presentation was shared, and questions were asked about the experience.

3. Public Comments

- Steve Brodel, Morrisville: commented about the complaints about the lack of student parking, offered an idea of utilizing the green across from the bus circle to help alleviate that.

4. Written Communications

Judith Hight reported the BOE received written communications since the March board meeting, including two postcards from the students who went to France. Ron commented about receiving anonymous written communications.

5. Information and Reports

- A. Board of Education Committees
 - Finance & Audit: Jan Woodworth – did not meet.
 - Policy: Judith Hight – did not meet.
- District Committees with Board Representatives
 - Communications: Travis Barr – did not meet.
 - Diversity, Equity & Inclusion (DEI): Travis Barr – did not meet.
 - Facilities: Ron Luteran – did not meet.
 - High School Action Team (HAT): Jeffrey Dewan – reported the HAT committee met twice since March 16, on March 18 and April 15; planning to meet before BOE meetings going forward instead of after.

- B. Student Member: Brooklyn Benson (Alternate) reported on events throughout the district, including the two international trips over Spring Recess; Burton Street recently held PARP (pick a reading partner) week; MS Friends of Rachel Club went on a field trip to the Haven at Skanda; the recent pizza dinner fundraiser for the LEGO League and Academic Decathlon field trips (thanked Char and her staff); Academic Decathlon departs tomorrow for the national competition in Los Angeles; April 18 was the Earth Day celebration at Burton Street, ~400 people attended, theme “Love Where You Live”.
- C. Board President: Judith Hight – reported the BOE has been actively working on the budget and the merger-study; thanked Joe Gugino and Kevin Linck for their outreach efforts to present the proposed budget to community organizations; also thanked Steve Brodel for coming tonight, an example of how supportive and cooperative the districts (Cazenovia and Morrisville-Eaton) have been during their work on the merger study.
- D. Superintendent of Schools: Kevin Linck – reported on the administrative leadership changes that were effective today; MS Principal and School Business Official interviews begin this week; spoke about unified bowling; NYSED’s Portrait of a Graduate; our decaying transportation center, and the early stages of an RFP for an architect; also mentioned the next merger study town hall meeting date. The board offered feedback on the budget newsletter.
- E. Interim School Business Official: Joseph Gugino – reported that the district is on track to use only \$400K of fund balance this fiscal year.
- F. Director of Special Education: Amy Bailey – submitted a written report in advance.
- G. Elementary School Principal: Cristina Knapp – submitted a written report in advance.
- H. Middle School Principal (former): Amy Getman-Herringshaw – submitted a written report in advance.
- I. High School Principal: Molly Hagan – submitted a written report in advance.

6. Consent Agenda – Routine Matters

- A. Minutes from the March 16, 2026 Regular Board Meeting
- B. Minutes from the April 15, 2026 Special Board Meeting (Budget Work Session #3)
- C. CSE Report for April 2026

Resolution to Approve the Consent Agenda – Routine Matters

Motion made by Jan Woodworth, seconded by Emily Wiemers to approve Agenda Items 6A-6C.

Vote: 6 (in favor) 0 (opposed)

Motion passed.

7. New Business

- A. Resolution to Approve Proposed 2026-27 School Budget & Property Tax Report Card (PTRC)
Motion made by Jeffrey Dewan, seconded by Ron Luteran to approve Agenda Item 7A.
Vote: 6 (in favor) 0 (opposed)
Motion passed.
- B. Resolution to Approve SEQRA Declaration (\$100K Capital Outlay Project)
Motion made by Jan Woodworth, seconded by Emily Wiemers to approve Agenda Item 7B.
Vote: 6 (in favor) 0 (opposed)
Motion passed.
- C. Resolution to Approve Collective Bargaining Agreement with Cazenovia United Educators 2026-2029
Motion made by Jan Woodworth, seconded by Ron Luteran to approve Agenda Item 7C.
Vote: 6 (in favor) 0 (opposed)
Motion passed.
- D. Resolution to Approve the 2026-27 OCM BOCES Administrative Budget
Motion made by Ron Luteran, seconded by Jan Woodworth to approve Agenda Item 7D.
Vote: 6 (in favor) 0 (opposed)

Motion passed.

- E. Resolution to Approve the 2026-27 OCM BOCES Balloting for Board Members
Motion made by Jan Woodworth, seconded by Jeffrey Dewan to approve Agenda Item 7E.
Vote: 6 (in favor) 0 (opposed)
Motion passed.
- F. Resolution to Approve the 2026-27 Cross-Contract Services Final Request with Madison-Oneida BOCES
Motion made by Ron Luteran, seconded by Emily Wiemers to approve Agenda Item 7F.
Vote: 6 (in favor) 0 (opposed)
Motion passed.
- G. Resolution to Approve the Bid Award of Purchasing a Vehicle
Motion made by Emily Wiemers, seconded by Ron Luteran to approve Agenda Item 7G.
Vote: 6 (in favor) 0 (opposed)
Motion passed.
- H. Resolution to Approve the RFP Award for Mechanical Construction Work for the Phase 3A Building Project
Motion made by Ron Luteran, seconded by Emily Wiemers to approve Agenda Item 7H.
Vote: 6 (in favor) 0 (opposed)
Motion passed.
- I. Resolution to Approve the RFP Award for Electrical Construction Work for the Phase 3A Building Project
Motion made by Jan Woodworth, seconded by Emily Wiemers to approve Agenda Item 7I.
Vote: 6 (in favor) 0 (opposed)
Motion passed.
- J. Resolution to Approve the Revised Policy 1620 – Annual Organizational Meeting
Motion made by Emily Wiemers, seconded by Jan Woodworth to approve Agenda Item 7J.
Vote: 6 (in favor) 0 (opposed)
Motion passed.
- K. Resolution to Approve the New Policy 3311 – Notification of Disclosure of Employee Disciplinary Records
Motion made by Ron Luteran, seconded by Jeffrey Dewan to approve Agenda Item 7K.
Vote: 6 (in favor) 0 (opposed)
Motion passed.
- L. Resolution to Approve the Revised Policy 5230 – Acceptance of Gifts, Grants, and Bequests to the District
Motion made by Jan Woodworth, seconded by Emily Wiemers to approve Agenda Item 7L.
Vote: 6 (in favor) 0 (opposed)
Motion passed.
- M. Resolution to Approve the Revised Policy 6190 – Workplace Violence Prevention Policy Statement
Motion made by Jan Woodworth, seconded by Ron Luteran to approve Agenda Item 7M.
Vote: 6 (in favor) 0 (opposed)
Motion passed.
- N. Resolution to Approve Revised Policy 7513 – Medication and Personal Care Items
Motion made by Emily Wiemers, seconded by Jan Woodworth to approve Agenda Item 7N.
Vote: 6 (in favor) 0 (opposed)
Motion passed.
- O. Resolution to Approve Revised Policy 7521 – Students with Life-Threatening Health Conditions
Motion made by Ron Luteran, seconded by Jeffrey Dewan to approve Agenda Item 7O.
Vote: 6 (in favor) 0 (opposed)
Motion passed.

- P. Resolution to Approve Revised Policy 7522 – Concussion Management
Motion made by Jan Woodworth, seconded by Leigh Baldwin to approve Agenda Item 7P.
Vote: 6 (in favor) 0 (opposed)
Motion passed.

8. Personnel Report

- A. Resolution to Approve the Personnel Report for April 2026
Motion made by Ron Luteran, seconded by Jan Woodworth to approve the Personnel Report.
Vote: 6 (in favor) 0 (opposed)
Motion passed.

9. Discussion Items

- A. Water Quality Update: no updates to report in the last month; work will begin in the summer to try to fix the remaining non-potable faucets; the most critical faucets have already been corrected.
- B. Reorganization (Merger) Feasibility Study Update: an update was given during the Superintendent's report; the next town hall is on Tuesday, April 28 at Morrisville-Eaton.
- C. First Read Revised Policy 3421 – Title IX and Sex Discrimination; move to new business for adoption in May.
- D. 2026-27 BOE Meeting Schedule – it was suggested that budget work sessions are held earlier in the year, add one in the summer, add one in the fall; a revised draft will be presented in May.
- E. What Did We Do For Kids? – approved the CUE contract, approved extracurricular clubs, approved the budget for next year; reports on international trips were compelling, Judith would like to see these trips more accessible for students who can't afford them, Kevin mentioned a coser through BOCES to get aided on these programs.

10. Advance Planning

- A. Future Agenda Items: None.
- B. Future Meeting Dates: All currently scheduled meetings are listed on the district website.

11. Executive Session

Motion made by Jan Woodworth, seconded by Ron Luteran to move into Executive Session to discuss collective matters that would otherwise disclose confidential personally identifiable student information.

Vote: 6 (in favor) 0 (opposed)

Motion passed.

The Board moved into Executive Session at 8:25 pm.

Motion made by Jan Woodworth, seconded by Emily Wiemers to return to Public Session.

Vote: 6 (in favor) 0 (opposed)

Motion passed.

The Board returned to Public Session at 8:43 pm.

12. Adjournment

Motion made by Ron Luteran, seconded by Jan Woodworth to adjourn the meeting.

Vote: 6 (in favor) 0 (opposed)

Motion passed.

Judith Hight adjourned the meeting at 8:44 pm.

Emily Ayres, District Clerk