



CAZENOVIA CENTRAL SCHOOL DISTRICT

Board of Education Meeting
Monday, March 16, 2026 at 6:30 pm

31 Emory Ave | Cazenovia, NY 13035
Board of Education Conference Room, Cazenovia Middle School
Open to the Public and Streamed Live on GoogleMeet

Type of Meeting:	Regular
Board Members Present:	Leigh Baldwin, Travis Barr, Jeffrey Dewan, Judith Hight, Ron Luteran, Emily Wiemers, Sebastian Gebers (Ex Officio, Student Member)
Board Members Absent:	Jan Woodworth
Administrators Present:	Kevin Linck, Timothy Ryan, Joseph Gugino

1. Call to Order

The meeting was called to order by Judith Hight, Board President, at 6:30pm. She asked all to stand for the pledge of allegiance after a moment of silence was observed.

2. Presentation

- A. Academic Decathlon: Kevin Linck introduced Academic Decathlon advisor, Ben Wightman, and the team which won the state championship on February 25 with the team's highest score since 2019.
- B. 2026-27 Budget: At the budget work session on March 3, Dr. Rick Timbs presented on the long-range financial analysis on which he continues to work. Kevin Linck shared a recap of Dr. Timb's presentation, as well as the budget presentation that he was unable to present on March 3 due to time restrictions.

3. Public Comments

- Dennis Dougherty, Cazenovia: asked how the budget is affected by new housing development at Burke Meadows.
- Frances Graham, Cazenovia: asked about the district's policy on student absenteeism surrounding school recess days.
- Jennifer Bryz-Gornia, Cazenovia: requested recordings of meetings and presentations for busy parents. Asked if alternate solutions to the budget deficit besides the merger were being considered.

4. Written Communications

Judith Hight reported the BOE received two (2) blue comment cards since the last regular meeting, topics of which are on the agenda tonight under discussion items: board room presentation screen (1); recording of public meetings (1).

5. Information and Reports

- A. Board of Education Committees
 - Finance & Audit: Jan Woodworth – did not meet.
 - Policy: Judith Hight – did not meet.
- District Committees with Board Representatives
 - Communications: Travis Barr – did not meet.
 - Diversity, Equity & Inclusion (DEI): Travis Barr – did not meet.

- Facilities: Ron Luteran – did not meet.
 - High School Action Team (HAT): Jeffrey Dewan – reported the committee met on February 25; topics discussed include echoed sentiments about recording town halls and meetings; suggested reporting on written communications include topics and quantity per topic.
- B. Student Member: Sebastian Gebers – reported on the success of the HS musical; successful season for Hockey, despite loss in sectionals; swim team won sectionals and qualified for states; currently working on a student survey of facilities for the merger feasibility study.
- C. Board President: Judith Hight – reported on the recent merger feasibility study meetings. Travis Barr added as a reminder, no decision has or will be made by the board, a decision is made by voters in both communities.
- D. Superintendent of Schools: Kevin Linck – reported on student successes with academic decathlon, the high school musical, and sports. Focus has been on the administrative restructuring plan; the next staff development day on Friday March 20 (focus on safety and security training based on the feedback after the false alarm in the fall at Emory Ave); and the merger feasibility study, which is still in its infancy – town hall #2 will be held on March 19 at Morrisville-Eaton.
- E. Interim Assistant Superintendent of Instruction, Equity and Personnel: Timothy Ryan – reported that his time continues to be spent primarily on personnel.
- F. Interim School Business Official: Joseph Gugino – reported that this fiscal year’s budget through February is nearly \$717K under budget year to date.
- G. Director of Special Education: Amy Bailey – submitted a written report in advance.
- H. Elementary School Principal: Cristina Knapp – submitted a written report in advance.
- I. Middle School Principal: Amy Getman-Herringshaw – submitted a written report in advance.
- J. High School Principal: Molly Hagan – submitted a written report in advance.

6. Consent Agenda – Routine Matters

- A. Minutes from the February 9, 2026 Regular Board Meeting
- B. Minutes from the March 3, 2026 Special Board Meeting (Budget Work Session #2)
- C. Minutes from the March 10, 2026 Special Board Meeting
- D. Financial Reports for January 2026
- E. Financial Reports for February 2026
- F. CSE Report for March 2026
- G. Overnight Field Trip Request for Varsity Baseball – March/April 2026
- H. Overnight Field Trip Request for Academic Decathlon – April 2026

Resolution to Approve the Consent Agenda – Routine Matters

Motion made by Travis Barr, seconded by Emily Wiemers to approve Agenda Items 6A-6H.

Vote: 6 (in favor) 0 (opposed)

Motion passed.

7. New Business

- A. Resolution to Abolish Two Assistant Superintendent Positions and Create Two Assistant Superintendent Positions
Motion made by Travis Barr, seconded by Ron Luteran to approve Agenda Item 7A.
Vote: 5 (in favor) 1 (opposed, E. Wiemers)
Motion passed.
- B. Resolution to Grant Authority to the Superintendent to Enter into an Employment Contract with the Assistant Superintendent for Curriculum and Instruction
Motion made by Travis Barr, seconded by Jeffrey Dewan to approve Agenda Item 7B.
Vote: 5 (in favor) 1 (opposed, E. Wiemers)
Motion passed.

- C. Resolution to Grant Authority to the Superintendent to Enter into an Employment Contract with the Assistant Superintendent for Operations and Innovation
Motion made by Travis Barr, seconded by Jeffrey Dewan to approve Agenda Item 7C.
Vote: 5 (in favor) 1 (opposed, E. Wiemers)
Motion passed.
- D. Resolution to Approve the 2026-27 One-Page School Calendar
Motion made by Emily Wiemers, seconded by Ron Luteran to approve Agenda Item 7D.
Vote: 6 (in favor) 0 (opposed)
Motion passed.
- E. Resolution to Approve the Election Officials for May 19, 2026 Annual Budget Vote and BOE Election
Motion made by Travis Barr, seconded by Ron Luteran to approve Agenda Item 7E.
Vote: 6 (in favor) 0 (opposed)
Motion passed.
- F. Resolution to Approve User Agreement for the Rental of an ImageCast Machine for the Annual Vote on May 19, 2026
Motion made by Travis Barr, seconded by Emily Wiemers to approve Agenda Item 7F.
Vote: 6 (in favor) 0 (opposed)
Motion passed.
- G. Resolution to Approve the Transportation Proposition for the May 19, 2026 Ballot – Bonding, SEQRA, and Annual Vote
Motion made by Travis Barr, seconded by Ron Luteran to approve Agenda Item 7G.
Vote: 6 (in favor) 0 (opposed)
Motion passed.
- H. Resolution to Approve New Course Offerings at the High School
Motion made by Travis Barr, seconded by Jeffrey Dewan to approve Agenda Item 7H.
Vote: 6 (in favor) 0 (opposed)
Motion passed.
- I. Resolution to Approve the Technology Donation from Madison County
Motion made by Ron Luteran, seconded by Travis Barr to approve Agenda Item 7I.
Vote: 6 (in favor) 0 (opposed)
Motion passed.
- J. Resolution to Approve the Participation in CiTi BOCES Cooperative Purchasing Program
Motion made by Travis Barr, seconded by Jeffrey Dewan to approve Agenda Item 7J.
Vote: 6 (in favor) 0 (opposed)
Motion passed.
- K. Resolution to Approve the Sale of District Property at the Transportation Center
Motion made by Travis Barr, seconded by Jeffrey Dewan to approve Agenda Item 7K.
Vote: 6 (in favor) 0 (opposed)
Motion passed.
- L. Resolution to Approve the Spring Sports Combination Request for 2025-26
Motion made by Travis Barr, seconded by Ron Luteran to approve Agenda Item 7L.
Vote: 6 (in favor) 0 (opposed)
Motion passed.
- M. Resolution to Approve the Fall Sports Combination Request for 2026-27
Motion made by Travis Barr, seconded by Jeffrey Dewan to approve Agenda Item 7M.
Vote: 6 (in favor) 0 (opposed)
Motion passed.

- N. Resolution to Approve Revised Policy 3272 – Advertising in the Schools
Motion made by Travis Barr, seconded by Ron Luteran to approve Agenda Item 7N.
Vote: 6 (in favor) 0 (opposed)
Motion passed.
- O. Resolution to Approve Revised Policy 5413 – Procurement: Uniform Grant Guidance for Federal Awards
Motion made by Travis Barr, seconded by Ron Luteran to approve Agenda Item 7O.
Vote: 6 (in favor) 0 (opposed)
Motion passed.
- P. Resolution to Approve Revised Policy 5650 – Energy Conservation and Recycling in the Schools
Motion made by Travis Barr, seconded by Jeffrey Dewan to approve Agenda Item 7P.
Vote: 6 (in favor) 0 (opposed)
Motion passed.
- Q. Resolution to Approve Revised Policy 5681 – School Safety Plans
Motion made by Ron Luteran, seconded by Travis Barr to approve Agenda Item 7Q.
Vote: 6 (in favor) 0 (opposed)
Motion passed.
- R. Resolution to Approve Revised Policy (5674) 5850 – Data Networks and Security Access
Motion made by Travis Barr, seconded by Jeffrey Dewan to approve Agenda Item 7R.
Vote: 6 (in favor) 0 (opposed)
Motion passed.
- S. Resolution to Approve New Policy 5851 – Cybersecurity Incident Response
Motion made by Ron Luteran, seconded by Leigh Baldwin to approve Agenda Item 7S.
Vote: 6 (in favor) 0 (opposed)
Motion passed.

8. Personnel Report

- A. Resolution to Approve the Personnel Report for March 2026
Motion made by Travis Barr, seconded by Ron Luteran to approve the Personnel Report.
Vote: 6 (in favor) 0 (opposed)
Motion passed.
- B. Resolution to Approve the Supplemental Personnel Report for March 2026
Motion made by Travis Barr, seconded by Jeffrey Dewan to approve the Supplemental Personnel Report.
Vote: 6 (in favor) 0 (opposed)
Motion passed.

9. Discussion Items

- A. 2026-27 Budget Update: discussed earlier in the meeting.
- B. Long-Range Financial Analysis Update: discussed earlier in the meeting.
- C. Reorganization (Merger) Feasibility Study Update: discussed earlier in the meeting.
- D. Water Quality Update: work on this issue continues; a cross contract with CiTi BOCES for water testing was approved earlier tonight under New Business.
- E. Comment Cards Received Since Last Month: The comment card from February 9 regarding presentations given in the board room cannot be seen easily by community members in the audience; a large smartboard was brought into the board room for the audience to assist with this. The comment card from March 10 regarding recording public meetings was discussed; need to check with Morrisville-Eaton for merger study meetings (M-E does not live-stream or record their meetings; most

districts live-stream, but only a few record their meetings). It was discussed that at minimum presentations need to be posted for public accessibility to the information.

- F. OCM BOCES Annual Meeting and Dinner – RSVP due by March 25, BOE members will consider attending and those interested will let the District Clerk know.
- G. First Read Policy 1620 – Annual Organizational Meeting: move to New Business for the next meeting.
- H. First Read Policy 3311 – Notification of Disclosure of Employee Disciplinary Records: move to New Business for the next meeting.
- I. First Read Policy 5230 – Acceptance of Gifts, Grants, and Bequests to the District: move to New Business for the next meeting.
- J. First Read Policy 6190 – Workplace Violence Prevention Policy Statement: move to New Business for the next meeting.
- K. First Read Policy 7513 – Medication and Personal Care Items: move to New Business for the next meeting.
- L. First Read Policy 7521 – Students with Life-Threatening Health Conditions: move to New Business for the next meeting.
- M. First Read Policy 7522 – Concussion Management: move to New Business for the next meeting.
- N. What Did We Do For Kids? Approved new courses in the HS; approved two field trip requests.

10. Advance Planning

- A. Future Agenda Items: None.
- B. Future Meeting Dates: All currently scheduled meetings are listed on the district website.

11. Executive Session

Motion made by Travis Barr, seconded by Ron Luteran to move into Executive Session to discuss collective negotiations pursuant to the Taylor Law, and matters leading to the employment of a particular person.

Vote: 6 (in favor) 0 (opposed)

Motion passed.

The Board moved into Executive Session at 8:53 pm.

Motion made by Jeffrey Dewan, seconded by Emily Wiemers to return to Public Session.

Vote: 6 (in favor) 0 (opposed)

Motion passed.

The Board returned to Public Session at 9:07 pm.

12. Adjournment

Motion made by Ron Luteran, seconded by Jeffrey Dewan to adjourn the meeting.

Vote: 6 (in favor) 0 (opposed)

Motion passed.

Judith Hight adjourned the meeting at 9:07 pm.

Emily Ayres, District Clerk