



CAZENOVIA CENTRAL SCHOOL DISTRICT

Board of Education Meeting
Monday, March 17, 2025 at 6:30 pm

31 Emory Ave | Cazenovia, NY 13035
Board of Education Conference Room, Cazenovia Middle School
Open to the Public and Streamed Live on GoogleMeet

Type of Meeting:	Regular
Board Members Present:	JoAnne Race, Meghan Kelly, Travis Barr, Judith Hight, Ron Luteran, Jan Woodworth, Jennifer Parmalee (arriving at 6:35 pm)
Board Members Absent:	None
Administrators Present:	Christopher DiFulvio, Thomas Finnerty, Kevin Linck

1. Call to Order

The meeting was called to order by JoAnne Race, Board President, at 6:30 pm. She asked all to stand for the pledge of allegiance after a moment of silence was observed.

2. Executive Session

Motion made by Jan Woodworth, seconded by Ron Luteran to move into Executive Session.

➤ *Vote: 6 (in favor) 0 (opposed) Motion passed.*

The Board moved into Executive Session at 6:31 pm.

Motion made by Jan Woodworth, seconded by Ron Luteran to return to Public Session.

➤ *Vote: 7 (in favor) 0 (opposed) Motion passed.*

The Board returned to Public Session at 7:20 pm.

Motion made by Travis Barr, seconded by Meghan Kelly to approve the Resolution presented in Executive Session.

➤ *Vote: 7 (in favor) 0 (opposed) Motion passed.*

3. Presentation

- A. Presentation on Special Education and Inclusion Programs: Micael Speirs presented to the board; details included the continuum of services, comparison of Cazenovia's special education programming to three other schools. Micael also spoke about common acronyms in special education, as well as the process for a student to qualify for services.

4. Public Comments

JoAnne Race opened up the meeting to public comments; hearing none, moved on.

5. Written Communications

The Board received an email from a community member in follow up to the merger study town halls.

6. Information and Reports

- A. Board Committees:
Board of Education Committees
 - Finance & Audit: has not met.
 - Policy: Judith - met tonight at 5:30; this was the last meeting to get through the 2025 audit.
 District Committees with Board Representatives
 - Communications: Travis Barr reported the committee met on March 6th; worked on template for newsletter and presentation slide deck for March 25th.
 - Diversity, Equity & Inclusion (DEI): Travis Barr reported the committee met on March 5th.
 - Facilities: Ron Luteran reported the committee did not meet since the February board meeting, but he had conversations with Eric Benedict, Director of Facilities, about the bus garage repairs; also working with Mary Bajema on a heat pump. Hoping to wait to do these repairs until after the annual budget vote, however the bus garage might need emergency intervention at its current rate of decline.
 - High School Action Team (HAT): Jan Woodworth reported the committee has not met since the February board meeting.
- B. Board President: JoAnne Race stressed the importance of budget season, thanked everyone involved in their preparation for a successful budget presentation.
- C. Superintendent of Schools: Chris DiFulvio praised the fine arts department's performance of Legally Blonde, this year's high school musical. Regarding the school budget, an increase in state aid for schools is now expected.
- D. Assistant Superintendent for Business Administration: Tom Finnerty presented the most current budget outlook. Travis Barr recapped the messaging. JoAnne Race asked for clarification on using the debt service fund and how that affects the budget.
- E. Assistant Superintendent of Instruction, Equity and Personnel: Kevin Linck Kevin spoke about the Unified Bowling team's championship win last week; the recent two-hour delay for staff development in Empathy in Action and IXL, both of which tie into Eureka Squared and Wit & Wisdom. The third edition of the Culture of Care newsletter is currently underway, which highlights work the community may be unaware of.
- F. Director of Special Education: Micael Speirs submitted a written report in advance.
- F. Elementary School Principal: Cristina Knapp submitted a written report in advance.
- G. Middle School Principal: Amy Getman-Herringshaw submitted a written report in advance.
- H. High School Principal: Molly Hagan submitted a written report in advance.

7. Consent Agenda - Routine Matters

- A. Minutes for February 3, 2025 Special Meeting
- B. Minutes for the February 10, 2025 Regular Meeting & Public Hearing
- C. CSE Report for March 2025
- D. Financial Reports for January 2025 and February 2025
- E. Amended Overnight Field Trip Request: FFA Oswegatchie Educational Center

Motion made by Jennifer Parmalee, seconded by Jan Woodworth to approve the Consent Agenda.

➤ *Vote: 7 (in favor) 0 (opposed) Motion passed.*

8. New Business

- A. Resolution to Approve the 2025-26 One-Page School Calendar

Motion made by Jennifer Parmalee, seconded by Jan Woodworth to approve Agenda Item 7A.

➤ *Vote: 7 (in favor) 0 (opposed) Motion passed.*

- B. Resolution to Approve the Election Officials for May 20, 2025 Annual Budget Vote and BOE Election

Motion made by Meghan Kelly, seconded by Travis Barr to approve Agenda Item 7B.

➤ *Vote: 7 (in favor) 0 (opposed) Motion passed.*

- C. Resolution to Approve User Agreement for the Rental of an ImageCast Machine for the Annual Vote on May 20, 2025

- Motion made by Ron Luteran, seconded by Jan Woodworth to approve Agenda Item 7C.*
- *Vote: 7 (in favor) 0 (opposed) Motion passed.*
- D. Resolution to Approve a Three-Year Lease for Facilities Equipment
- Motion made by Jan Woodworth, seconded by Travis Barr to approve Agenda Item 7D.*
- *Vote: 7 (in favor) 0 (opposed) Motion passed.*
- E. Resolution to Approve the 2025-26 Bus Purchase - Bonding, SEQRA and Annual Vote
- Motion made by Meghan Kelly, seconded by Jan Woodworth to approve Agenda Item 7E.*
- *Vote: 7 (in favor) 0 (opposed) Motion passed.*
- F. REVISED Resolution to Approve the Awarding of Primary Contracts for the Phase 3 Building Project
- Motion made by Jan Woodworth, seconded by Ron Luteran to approve Agenda Item 7F.*
- *Vote: 7 (in favor) 0 (opposed) Motion passed.*
- G. Resolution to Approve the RFP Award for Air Monitoring Services for the Phase 3 Building Project
- Motion made by Meghan Kelly, seconded by Jan Woodworth to approve Agenda Item 7G.*
- *Vote: 7 (in favor) 0 (opposed) Motion passed.*
- H. Resolution to Approve the 2025-26 Cross-Contract Services Final Request with Madison-Oneida BOCES
- Motion made by Jan Woodworth, seconded by Jennifer Parmalee to approve Agenda Item 7H.*
- *Vote: 7 (in favor) 0 (opposed) Motion passed.*
- I. Resolution to Accept Donation of Soccer Goals
- Motion made by Jan Woodworth, seconded by Meghan Kelly to approve Agenda Item 7I.*
- *Vote: 7 (in favor) 0 (opposed) Motion passed.*
- J. Resolution to Approve Revised Policy #7110 - Comprehensive Student Attendance
- Motion made by Meghan Kelly, seconded by Jan Woodworth to waive the second reading and approve Agenda Item 7J.*
- *Vote: 7 (in favor) 0 (opposed) Motion passed.*
- K. Resolution to Approve Revised Policy #7220 - Graduation Requirements
- Motion made by Travis Barr, seconded by Jan Woodworth to waive the second reading and approve Agenda Item 7K.*
- *Vote: 7 (in favor) 0 (opposed) Motion passed.*
- L. Resolution to Approve New Policy #7223 - Advanced Coursework
- Motion made by Jan Woodworth, seconded by Jennifer Parmalee to waive the second reading and approve Agenda Item 7L.*
- *Vote: 7 (in favor) 0 (opposed) Motion passed.*
- M. Resolution to Approve New Policy #7224 - Virtual Instruction
- Motion made by Meghan Kelly, seconded by Jennifer Parmalee to waive the second reading and approve Agenda Item 7M.*
- *Vote: 7 (in favor) 0 (opposed) Motion passed.*
- N. Resolution to Delete/Retire Policy #7243 - Student Data Breaches

Motion made by Ron Luteran, seconded by Jan Woodworth to waive the second reading and approve Agenda Item 7N.

➤ *Vote: 7 (in favor) 0 (opposed) Motion passed.*

O. Resolution to Approve New Policy #7415 - Extracurricular Activities

Motion made by Jennifer Parmalee, seconded by Jan Woodworth to waive the second reading and approve Agenda Item 7O.

➤ *Vote: 7 (in favor) 0 (opposed) Motion passed.*

P. Resolution to Approve Revised Policy #7420 - Sports and the Athletic Program

Motion made by Ron Luteran, seconded by Meghan Kelly to waive the second reading and approve Agenda Item 7P.

➤ *Vote: 7 (in favor) 0 (opposed) Motion passed.*

Q. Resolution to Approve Revised Policy #7440 - Student Voter Registration and Pre-Registration

Motion made by Travis Barr, seconded by Jan Woodworth to waive the second reading and approve Agenda Item 7Q.

➤ *Vote: 7 (in favor) 0 (opposed) Motion passed.*

R. Resolution to Approve New Policy #7470 - Student Government

Motion made by Meghan Kelly, seconded by Travis Barr to waive the second reading and approve Agenda Item 7R.

➤ *Vote: 7 (in favor) 0 (opposed) Motion passed.*

S. Resolution to Approve Revised Policy #7511 - Immunization of Students

Motion made by Jan Woodworth, seconded by Jennifer Parmalee to waive the second reading and approve Agenda Item 7S.

➤ *Vote: 7 (in favor) 0 (opposed) Motion passed.*

T. Resolution to Approve Revised Policy #7512 - Student Physicals

Motion made by Jan Woodworth, seconded by Travis Barr to waive the second reading and approve Agenda Item 7T.

➤ *Vote: 7 (in favor) 0 (opposed) Motion passed.*

U. Resolution to Approve Revised Policy #7522 - Concussion Management

Motion made by Ron Luteran, seconded by Jan Woodworth to waive the second reading and approve Agenda Item 7U.

➤ *Vote: 7 (in favor) 0 (opposed) Motion passed.*

V. Resolution to Approve Revised Policy #7530 - Child Abuse and Maltreatment

Motion made by Travis Barr, seconded by Jennifer Parmalee to waive the second reading and approve Agenda Item 7V.

➤ *Vote: 7 (in favor) 0 (opposed) Motion passed.*

W. Resolution to Approve Revised Policy #7552 - Student Gender Identity

Motion made by Jan Woodworth, seconded by Meghan Kelly to waive the second reading and approve Agenda Item 7W.

➤ *Vote: 7 (in favor) 0 (opposed) Motion passed.*

- X. Resolution to Approve Revised Policy #7670 - Due Process Complaints: Selection and Board Appointment of Impartial Hearing Officers

Motion made by Ron Luteran, seconded by Jan Woodworth to waive the second reading and approve Agenda Item 7X.

- *Vote: 7 (in favor) 0 (opposed) Motion passed.*

- Y. Resolution to Approve Revised Policy #8110 - Curriculum Development, Resources, and Evaluation

Motion made by Travis Barr, seconded by Jan Woodworth to waive the second reading and approve Agenda Item 7Y.

- *Vote: 7 (in favor) 0 (opposed) Motion passed.*

- Z. Resolution to Delete/Retire Policy #8120 - Request for Part 100 Variance of Part 200 Innovative Program Waiver From Commissioner's Regulations

Motion made by Meghan Kelly, seconded by Jan Woodworth to waive the second reading and approve Agenda Item 7Z.

- *Vote: 7 (in favor) 0 (opposed) Motion passed.*

- AA. Resolution to Approve Revised Policy #8241 - Patriotism, Citizenship, and Human Rights Education

Motion made by Jan Woodworth, seconded by Travis Barr to waive the second reading and approve Agenda Item 7AA.

- *Vote: 7 (in favor) 0 (opposed) Motion passed.*

- BB. Resolution to Approve Revised Policy #8320 - Selection of Library and Multimedia Materials

Motion made by Travis Barr, seconded by Jan Woodworth to waive the second reading and approve Agenda Item 7BB.

- *Vote: 7 (in favor) 0 (opposed) Motion passed.*

9. Personnel Report

Motion made by Travis Barr, seconded by Jan Woodworth to approve the Personnel Report and Supplemental Personnel Report.

- *Vote: 7 (in favor) 0 (opposed) Motion passed.*

Thank you to the retirees on this month's personnel report for their hard work and deviation to the student.

10. Discussion Items

- A. OCM BOCES Annual Meeting & Dinner - April 2, 2025 RSVP: Jan Woodworth will represent Cazenovia.
- B. Reorganization Discussion: None.
- C. Bus Garage and Zero-Emissions Buses: None.
- D. Advocacy: Support for IDEA and opposing school vouchers; add resolution to April agenda.
- E. First Read Policy #7150: Add to April agenda, waive the second reading, resolution to approve.
- F. First Read Policy #8330: Add to April agenda, waive the second reading, resolution to approve.
- G. First Read Policy #8340: Add to April agenda, waive the second reading, resolution to approve.
- H. First Read Policy #8450: Add to April agenda, waive the second reading, resolution to approve.
- I. First Read Policy #1230: Add to April agenda, waive the second reading, resolution to approve.
- J. First Read Policy #1530: Add to April agenda, waive the second reading, resolution to approve.
- K. First Read Policy #1640: Add to April agenda, waive the second reading, resolution to approve.
- L. First Read Policy #3220: Add to April agenda, waive the second reading, resolution to approve.
- M. First Read Policy #3420: Add to April agenda, waive the second reading, resolution to approve.
- N. First Read Policy #5130: Add to April agenda, waive the second reading, resolution to approve.
- O. First Read Policy #5140: Add to April agenda, waive the second reading, resolution to approve.

- P. First Read Policy #5150: Add to April agenda, waive the second reading, resolution to approve.
- Q. First Read Policy #5230: Add to April agenda, waive the second reading, resolution to approve.
- R. First Read Policy #5570: Add to April agenda, waive the second reading, resolution to approve.
- S. First Read Policy #5630: Add to April agenda, waive the second reading, resolution to approve.
- T. First Read Policy #5681: Add to April agenda, waive the second reading, resolution to approve.

11. Advance Planning

- A. Future Agenda Items: Send draft newsletter to the board for review by March 28, 2025.
- B. Future Meeting Dates: School Budget Community Dialogue Night on March 25, 2025.

12. Executive Session

The Board forewent the second Executive Session.

13. Adjournment

Motion made by Ron Luteran, seconded by Jan Woodworth to adjourn the meeting.

➤ *Vote: 7 (in favor) 0 (opposed) Motion passed.*

JoAnne Race adjourned the meeting at 9:21 pm.

Emily Ayres, District Clerk