



CAZENOVIA CENTRAL SCHOOL DISTRICT

Board of Education Meeting
Monday, February 10, 2025 at 6:30 pm

31 Emory Ave | Cazenovia, NY 13035
Board of Education Conference Room, Cazenovia Middle School
Open to the Public and Streamed Live on GoogleMeet

Type of Meeting:	Regular & Public Hearing
Board Members Present:	JoAnne Race, Meghan Kelly, Travis Barr, Judith Hight, Ron Luteran, Jennifer Parmalee, Jan Woodworth
Board Members Absent:	None
Administrators Present:	Christopher DiFulvio, Thomas Finnerty

1. Call to Order

The meeting was called to order by JoAnne Race, Board President, at 6:31 pm. She asked all to stand for the pledge of allegiance after a moment of silence was observed.

2. Presentation

- A. First LEGO League: First LEGO League club advisor, Deb McHugh, introduced the two teams. The themes for their presentations were “20,000 LEGOs Under the Sea,” and “Submerged.” They tackled finding solutions to problems such as ghost fishing, microplastics, and pollution, as well as coral bleaching. Chris DiFulvio thanked the Board for their support of extracurricular clubs like this.
- B. CTE Department: February is CTE month; Chris DiFulvio introduced CTE department leader, Christina New. Christina introduced each teacher in the CTE department, then presented on CTE class offerings here at Cazenovia; and spoke on the Blue Ribbon Commission’s consideration to require financial literacy and climate education as a graduation requirement starting in 2027. Several CTE students spoke about their personal experiences, highlighting internships they’ve had, the new National Technical Honor Society here at CCSD, and Project Lead the Way college credits. Thanked the Board for their support of this department.
- C. 20 Week Check: Chris DiFulvio introduced Lisa Smith, Kristen Stickle, and Victoria Gilliland who presented on diagnostic, formative, summative and norm-referenced assessments. Lisa spoke about the five pillars of literacy and ELA assessments at Burton Street; Kristen spoke about reading instruction at the Middle School, including data collection, identifying gaps and focus areas, guiding instruction, conversations with students, and tracking growth over time; Victoria spoke about data points giving more information on our students with regards to math (iXL AIMS benchmarks, Eureka assessments and NYS assessments).

3. Public Comments

JoAnne Race opened up the meeting to public comments. Hearing none, moved on to the next agenda item.

4. Written Communications

The Board received communication from OCM BOCES that their board nominations for five candidates are due by March 1st. Jan Woodworth expressed interest in serving on the board.

5. Information and Reports

A. Board Committees

Board of Education Committees

- Finance & Audit: This committee did not meet since the last Regular meeting.
- Policy: Judith Hight reported that the committee met on February 3rd, and on tonight's agenda there are 21 policies under Discussion Items for First Read which came from the 2025 audit from our policy service through Erie1 BOCES.

District Committees with Board Representatives

- Communications: Travis Barr reported that the committee met on January 27th, at which Chris DiFulvio asked for feedback to the presentation for the Merger Study Town Halls.
- Diversity, Equity & Inclusion (DEI): This committee did not meet.
- Facilities: This committee did not meet.
- High School Action Team (HAT): This committee did not meet.
- Legislative Liaison: Jan Woodworth reported that she and Chris DiFulvio went to the OCM BOCES Legislative Forum breakfast on February 8th.

- B. Board President: JoAnne Race reported that foundation aid is expected to grow slightly; there are active discussions about delaying the zero-emissions bus mandates; and that the governor is expected to institute a cell phone-free day in schools.
- C. Superintendent of Schools: Chris DiFulvio reported that he is working on finding a student member for the board of education, has spoken with Molly Hagan about potential interested students, and is hoping to have a recommendation for the board this spring. He distributed a packet from the legislative breakfast at OCM BOCES on February 8th that he and Jan Woodworth attended together; both thought it was very informative, especially the presentation by Rick Timbes on state aid and foundation aid, and advocacy around adjusting the foundation aid formula to better reflect the realistic cost of public education.
- D. Assistant Superintendent for Business Administration: Tom Finnerty gave an update on this year's budget, which is a little better this month than reported last month, trending slightly over budget on expenditures and slightly under on revenue. Tom passed out a revised document to the Board showing an option to use the debt service fund in order to lower the tax cap; he continues to work with Chris DiFulvio and Kevin Linck on projecting staffing/salary needs for next year's budget.
- E. Assistant Superintendent of Instruction, Equity and Personnel: Kevin Linck was excused from tonight's meeting.
- F. Director of Special Education: Micael Speirs submitted a written report in advance.
- G. Elementary School Principal: Cristina Knapp submitted a written report in advance.
- H. Middle School Principal: Amy Getman-Herringshaw submitted a written report in advance.
- I. High School Principal: Molly Hagan submitted a written report in advance.

6. Consent Agenda - Routine Matters

- A. Minutes for January 13, 2025 Regular Meeting & Public Hearing
- B. CSE Report for February 2025
- C. Financial Reports for December 2024

Motion made by Jennifer Parmalee, seconded by Ron Luteran to approve the Consent Agenda.

➤ *Vote: 7 (in favor) 0 (opposed) Motion passed.*

7. New Business

- A. Resolution to Approve Property Easement for National Grid

Tom Finnerty reported that the county name throughout the document must be changed from Onondaga to Madison.

Motion made by Jennifer Parmalee, seconded by Jan Woodworth to approve Agenda Item 7A (with edits to the county name throughout).

➤ *Vote: 7 (in favor) 0 (opposed) Motion passed.*

B. Resolution to Approve Memorandum of Agreement between Cazenovia CSD and Cazenovia United Educators (CUE)

Ron Luteran expressed concerns about incentivizing faculty to come into work when ill; additionally does not condone rewarding people for doing something they should want to do, will be voting no.

Chris DiFulvio explained how the district and CUE worked collaboratively on this MOA to recognize and show appreciation for the faculty who continue to show up and cover for their coworkers.

Motion made by Meghan Kelly, seconded by Judith Hight to approve Agenda Item 7B.

➤ *Vote: 6 (in favor) 1 (opposed, Ron Luteran) Motion passed.*

C. Resolution to Approve the Awarding of Primary Contracts for the Phase 3 Building Project

Tom Finnerty thanked the Board and the Facilities Committee for their support and work; reported that the winning bids were within budget; hoping to do more HVAC, boiler and roof work, because the bids came within budget.

Motion made by Meghan Kelly, seconded by Ron Luteran to approve Agenda Item 7C.

➤ *Vote: 7 (in favor) 0 (opposed) Motion passed.*

8. Personnel Report

Motion made by Jan Woodworth, seconded by Meghan Kelly to approve the Personnel Report.

➤ *Vote: 7 (in favor) 0 (opposed) Motion passed.*

JoAnne Race acknowledged the upcoming retirements of Thatcher Schug and Tammy Slocum and thanked them for their years of service; Jan Woodworth offered her congratulations.

9. Discussion Items

- A. Reorganization Discussion: Chris DiFulvio spoke on this during his Superintendent's Report; there will be two more Town Halls this week (Wednesday at the New Woodstock Library, and Thursday at the Cazenovia Public Library).
- B. Bus Garage and Zero-Emissions Buses: discussed previously tonight.
- C. First Read Revised Policy # 7110 - Comprehensive Student Attendance
- D. First Read Revised Policy # 7220 - Graduation Requirements
- E. First Read New Policy # 7223 - Advanced Coursework
- F. First Read New Policy # 7224 - Virtual Instruction
- G. First Read to Delete/Retire Policy # 7243 - Student Data Breaches
- H. First Read New Policy # 7415 - Extracurricular Activities
- I. First Read Policy # 7420 - Sports and the Athletic Program

- J. First Read Policy # 7440 - Student Voter Registration and Pre-Registration
- K. First Read New Policy # 7470 - Student Government
- L. First Read Policy # 7511 - Immunization of Students
- M. First Read Policy # 7512 - Student Physicals
- N. First Read Policy # 7522 - Concussion Management
- O. First Read Policy # 7530 - Child Abuse and Maltreatment
- P. First Read Policy # 7552 - Student Gender Identity
- Q. First Read Policy # 7554 - Equal Educational Opportunities
- R. First Read New Policy # 7555 - Educational Services for Married/Pregnant Students

10. Advance Planning

- A. Future Agenda Items: First Reads for policies will be added to the March agenda for Second Read.
- B. Future Meeting Dates: Special Meeting - Budget Work Session #2 will be held on March 10, 2025.

Travis Barr asked for a future presentation on areas of improvement (for students and teachers) and how the Board of Education can help to facilitate those improvements.

11. Executive Session

Motion made by Ron Luteran, seconded by Meghan Kelly to move into Executive Session.

- *Vote: 7 (in favor) 0 (opposed) Motion passed.*

The Board moved into Executive Session at 8:27 pm.

Motion made by Ron Luteran, seconded by Jan Woodworth to return to Public Session.

- *Vote: 7 (in favor) 0 (opposed) Motion passed.*

The Board returned to Public Session at 9:27 pm.

12. Adjournment

Motion made by Ron Luteran, seconded by Jan Woodworth to adjourn the meeting.

- *Vote: 7 (in favor) 0 (opposed) Motion passed.*

JoAnne Race adjourned the meeting at 9:27 pm.

Emily Ayres, District Clerk