



CAZENOVIA CENTRAL SCHOOL DISTRICT

Board of Education Meeting
Monday, December 18, 2023 at 6:30 pm

31 Emory Ave | Cazenovia, NY 13035
Board of Education Conference Room, Cazenovia Middle School
Open to the Public and Streamed Live on GoogleMeet

Type of Meeting:	Regular & Public Hearing
Board Members Present:	Meghan Kelly, Ron Luteran, David Mehlbaum, Jennifer Parmalee, Jan Woodworth
Board Members Absent:	JoAnne Race, Judith Hight
Administrators Present:	Christopher DiFulvio, Thomas Finnerty, Kevin Linck, Jennifer Raux, Eric Benedict

1. Call to Order

The meeting was called to order by Meghan Kelly, Board Vice President, at 6:30 pm. She asked all to stand for the pledge of allegiance after a moment of silence was observed.

2. Presentation

- A. Recognition of Student Achievements: Chris DiFulvio presented Jake Woolbert with a certificate for his accomplishments competing on the boys cross country team this season.
- B. Curricular Changes, Audits and Reviews: Kevin Linck introduced Victoria Gilliland, Loren Doherty and Jennifer Raux, who presented on curricula changes over the last few years in math, ELA, and UPK. These changes came from the vertical alignment pillar of the strategic plan. Within the curriculum review cycle, this year's focus is on science and ENL.

Victoria Gilliland, Instructional Coach, discussed the Eureka Squared math program with regard to the increased rigor and layering of content knowledge; and gave a few examples of what she does in her role, including professional development, co-teaching in classrooms, and teaching 7/8 advanced math.

Loren Doherty, Instructional Coach, discussed the Wit & Wisdom ELA program, the primary focus of which is speaking and listening, how students converse with each other. Other reasons it was selected include the productive struggle component, K-2 implementation of Foundations, use of real-world text, vertical alignment, consistency and familiarity. Loren provides professional development for teachers, and is working to pilot the program in the middle school this year.

Jennifer Raux, District Coordinator for UPK, credited the UPK teachers and Burton Street principal for all of their incredible work. With regards to vertical alignment, UPK is using Heggerty, Foundations, and Eureka Squared. NYSED visited in October and was impressed with the program in place, especially the reading component. Parents are already asking about registration for next year's program.

3. Executive Session

Motion made by Jan Woodworth, seconded by Ron Luteran to move into Executive Session.

➤ *Vote: 5 (in favor) 0 (opposed) Motion passed.*

The Board moved into Executive Session at 6:59 pm.

Motion made by Jan Woodworth, seconded by Ron Luteran to return to Public Session.

➤ *Vote: 5 (in favor) 0 (opposed) Motion passed.*

The Board returned to Public Session at 7:06 pm.

4. Public Comments: None.

5. Communications: None.

6. Information and Reports:

A. Board Committees:

- a. Facilities: Did not meet.
- b. Finance & Audit: Did not meet.
- c. Personnel: Did not meet.
- d. Policy: Meghan Kelly gave an update, including the three policies with edits that will be on the agenda later tonight. Invited anyone interested to attend the next policy committee meeting, Thursday, January 18, 2024 at 7:30 am.
- e. Strategic Plan Alignment (SPA): Did not meet.

B. Board President: In JoAnne Race's absence, Meghan Kelly commented on the excellent performances at the holiday concerts.

C. Superintendent of Schools: Chris DiFulvio mentioned the LEGO League competition on the Cortlandville BOCES campus in late January, at which several staff members including himself will be volunteering with set up and judging; on December 10th and 17th, all three levels of baseball were practicing on the new turf field; earlier today the district had about 40% of its staff participating in a free Narcan training; last week the administration met with BOCES to review all the services in which we participate.

D. Assistant Superintendent for Business Administration: Tom Finnerty reported on the ramping up of the budget process, including BOCES initial requests that were submitted last week. Tax based growth factor is up from last year; anticipates an increase for health insurance premiums; planning to get department budget worksheets distributed in the next few weeks; will present the first look at the rollover budget at January's board meeting.

E. Assistant Superintendent of Instruction, Equity & Personnel: Kevin Linck's update was given during his presentation earlier in the evening.

F. Director of Special Education: Micael Speirs submitted a written report in advance.

G. Elementary School Principal: Cristina Knapp submitted a written report in advance.

H. Middle School Principal: Amy Getman-Herringshaw submitted a written report in advance.

I. High School Principal: Molly Hagan submitted a written report in advance.

7. Consent Agenda - Routine Matters

A. Minutes for November 20, 2023 Regular Meeting & Public Hearing

B. Minutes for December 12, 2023 Special Meeting

C. Financial Reports for October 2023

D. Committee on Special Education Report for December 2023

Motion made by Jan Woodworth, seconded by Jennifer Parmalee to approve the Consent Agenda.

➤ *Vote: 5 (in favor) 0 (opposed) Motion passed.*

8. New Business

- A. Approval to accept the donation of a commercial vacuum cleaner for Burton Street

Motion made by Jan Woodworth, seconded by Ron Luteran to approve Agenda Item 7.A.

➤ *Vote: 5 (in favor) 0 (opposed) Motion passed.*

- B. Approval of New Course Offerings at the High School

Motion made by Jan Woodworth, seconded by Jennifer Parmalee to approve Agenda Item 7.B.

➤ *Vote: 5 (in favor) 0 (opposed) Motion passed.*

- C. Approval of Overnight Field Trip for First Lego League

Motion made by Jennifer Parmalee, seconded by Jan Woodworth to approve Agenda Item 7.C.

➤ *Vote: 5 (in favor) 0 (opposed) Motion passed.*

- D. Approval of Corrective Action Plan for 2022-23 Extracurricular Audit

Motion made by Jennifer Parmalee, seconded by Jan Woodworth to approve Agenda Item 7.D.

➤ *Vote: 5 (in favor) 0 (opposed) Motion passed.*

- E. Approval of MOU with CSSU for Head Custodian Pay Adjustment

Motion made by Jan Woodworth, seconded by Jennifer Parmalee to approve Agenda Item 7.E.

➤ *Vote: 5 (in favor) 0 (opposed) Motion passed.*

- F. Approval of Property Tax Settlement Agreement with Cazenovia College

Motion made by Jan Woodworth, seconded by Ron Luteran to approve Agenda Item 7.F.

➤ *Vote: 5 (in favor) 0 (opposed) Motion passed.*

9. Personnel Report for December 2023

Motion made by Jennifer Parmalee, seconded by Jan Woodworth to approve the Personnel Report.

➤ *Vote: 5 (in favor) 0 (opposed) Motion passed.*

Motion made by Jan Woodworth, seconded by Ron Luteran to approve the Supplemental Personnel Report.

➤ *Vote: 5 (in favor) 0 (opposed) Motion passed.*

10. Discussion Items

- A. First Read of edits to Policy #5230 – Acceptance of Gifts, Grants, and Bequests to the District: No further discussion; this will go on the January meeting agenda as New Business.
- B. First Read of edits to Policy #5240 – School Tax Assessment and Collection - Property Tax

Exemptions: No further discussion; this will go on the January meeting agenda as New Business.

- C. First Read of edits to Policy #5321 – District Credit Card Use: No further discussion; this will go on the January meeting agenda as New Business.
- D. Electric Buses: Nothing new to discuss tonight.

11. Advance Planning

- A. Future Agenda Items: None.
- B. Future Meeting Dates: “Board Retreat” with Morrisville-Eaton School District and the SED will be held on Wednesday, January 10, 2024 at 6:00 pm at the Hampton Inn, 25 Lakers Lane, Cazenovia. Please note the January BOE regular meeting and public hearing is on Tuesday, January 16, 2024 at 6:30 pm, due to MLK, Jr. Day. The next policy committee meeting will be on Thursday, January 18, 2024 at 7:30 am.

12. Executive Session

Motion made by Jan Woodworth, seconded by Ron Luteran to move into Executive Session.

➤ *Vote: 5 (in favor) 0 (opposed) Motion passed.*

The Board moved into Executive Session at 7:25 pm.

Motion made by Jennifer Parmalee, seconded by Ron Luteran to return to Public Session.

➤ *Vote: 5 (in favor) 0 (opposed) Motion passed.*

The Board returned to Public Session at 8:21 pm.

13. Adjournment

Motion made by Ron Luteran, seconded by Jan Woodworth to adjourn the meeting.

➤ *Vote: 5 (in favor) 0 (opposed) Motion passed.*

Meghan Kelly adjourned the meeting at 8:21 pm.

Emily Ayres, DISTRICT CLERK